

NAFA 2023 Clean Air Award Recognizing Air Cleaning Excellence

Official Nomination Form
Nominations must be
received no later than
August 1, 2023



ENTRY REQUIREMENTS:

1. Complete this Nomination Form and return to NAFA along with any documents, pictures, or reports which will assist the Clean Air Award Committee in evaluating this facility.

DO NOT SUBMIT CLEAN AIR AWARD NOMINATION WITHOUT REQUIRED SUPPORTING DOCUMENTATION.
2. On a separate sheet, please provide a narrative description and explain what qualifies the nominee to receive the NAFA Clean Air Award. (500 words or less.)
3. Photos of the facility and other required photos must be clearly and legibly labeled (preferred format for documentation is pdf).
4. Complete the Point Schedule for the 2023 Clean Air Award on page 2 of this form.

Nominations shall become the property of NAFA. No photos or submitted documentation will be returned.

Direct all inquiries concerning the Clean Air Award Program to:



nafa@nafahq.org
(608) 310-7542
www.nafahq.org

Clean Air Award Guidelines

PURPOSE The purpose of the Clean Air Award is to recognize leadership and excellence in air filtration by selected air filter users and to promote the National Air Filtration Association and its member companies.

AWARD Clean Air Awards will be presented to the recipient at the NAFA Annual convention. NAFA will assist award recipients in preparing press releases for local newspapers and will send a national press release to industry trade journals.

DOOR DECALS Each nomination will receive two (2) door decals. If you will need more, use order form below. Extras will not be available after the program is closed. Cost: \$2.00 each.

ELIGIBILITY Any facility or company that has demonstrated a concerted effort to provide a clean indoor environment by using proper air filtration products is eligible to be nominated. Nominations will be reviewed by the NAFA Clean Air Award Review Committee for final approval. The committee reserves the right to approve/deny any application based on the criteria set forth in this document.

CONFIDENTIALITY All nomination forms submitted will become property of NAFA and not shared or released to any entity without express permission of the submitting company. Information contained in the nomination forms will be used by NAFA for press releases to promote the Clean Air Award Program.

Contact person/NAFA Member submitting the nomination

Name, Title _____

Company _____

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Name of Facility as it is be engraved on award

Important print clearly or type, this is what will be engraved on the award. Maximum of two lines, no more than 22 characters (including spaces) per line.

Line 1: _____

Line 2: _____

City, State, Country of Facility: _____

Fee

- Members or employees of a NAFA member: \$150 per nomination submitted
- Non-members: \$475 per nomination submitted

Do you need extra door decals? Order now, they are not available after program closes. You will receive 2 decals with each nomination. The cost for any additional decals is \$3.00.

Number of (extra)
door decals needed

Payment Information

Check Credit Card Bill Me

Credit Card #

Exp. date

Name on card

Signature

NAFA 2023 Clean Air Award Recognizing Air Cleaning Excellence Page Two

DEADLINE Nominations must be received no later than **August 1, 2023** and e-mailed to: nafa@nafahq.org

CRITERIA Award recipients are chosen through a multi-step review and judging process. NAFA Staff conducts an initial administrative review of all applications to ensure adherence to the entry requirements. Complete entries are then reviewed by the Clean Air Award Committee and judged.

POINT SCHEDULE FOR 2023 CLEAN AIR AWARD NOMINATION. In order to be considered for the 2023 Clean Air Award, each nominee must earn a minimum of 52 points using the criteria set forth in this document. In addition to achieving the minimum point requirement, nominations will be judged on their due diligence in providing a clean and healthy environment, use of best practice filtration technology, and the results/benefits must be clearly stated. **Filters must be installed in nominated facilities in order to qualify or apply for the Clean Air Award.**

PRESENTATION Award recipients in attendance will be recognized by the National Air Filtration Association at a special award ceremony held in Nashville, TN at the Annual Convention, September 13—15, 2023 or at a virtual event should there be a cancellation. Awards are honorary and do not include monetary recognition.

CEU'S NAFA Certified Personnel will receive two CEU's towards their recertification should their nomination be accepted.

CERTIFICATION I certify that the information provided in this nomination form, and in any attachments hereto, is true and complete. I understand that the National Air Filtration Association will rely on the information I have provided in reaching an award decision. I further understand that if my nomination is accepted and the information provided in this application is found to be false or incomplete, any award made may be revoked.

Signature of NAFA CAFS

Date

Did you include:

- Picture of facility
- All documentation and pictures as required by the points schedule
- A separate application narrative

Do not submit your Clean Air Award nomination without all required documentation.

▶ **MERV number of filters. Minimum of MERV 8. One point per MERV number.** *Include make / model.* (e.g.: MERV 8 = 8 points; MERV 16 = 16 points, etc.)

Points (8 - 16) _____

▶ **NAFA Certified Technician (NCT) on recipient's staff.** *Include the name of the NAFA NCT.*

Points (10) _____

▶ **Yearly filter service contract** by a third party NAFA Certified Technician service crew.

Points (10) _____

▶ **Gaskets.** Installed to prevent air bypass (doors, channels, between filters, etc.). *Include picture of installed gaskets.*

Points (10) _____

▶ **Filter Monitoring Devices,** i.e., pressure gauges. Installed and functional. *Include picture.*

Points (10) _____

▶ **Filter change record.** Up-to-date showing size, number and frequency for all HVAC units. *Include copy of records.*

Points (10) _____

▶ **System filter upgrade** within preceding 12 months by a NAFA Certified Air Filter Specialist (CAFS). *Describe upgrade.*

Points (10) _____

▶ **Installed products** utilize air filters or air filtration related products that are manufactured or produced by a NAFA Manufacturing Member. *Provide invoice or order.*

Points (10) _____

▶ **System duct cleaning** within last 3 years. *Provide documentation.*

Points (6) _____

▶ **Coil cleaning (6 pts) within last two years, OR the Installation of UV Lights (10 pts)** for coil and system cleanliness. *Provide documentation, you can only claim a maximum of 10 points for this category.*

Coil Cleaning (6) _____

Installation of UV (10) _____

Total Points _____
(Minimum 52)

National Air Filtration Association
2023 Clean Air Award Application Narrative

Name and address of Nominated Company: _____

Address: _____

City, State/Province Country: _____

Name, phone number of point of contact at nominated facility: _____

A. Name of Nominating NAFA member (your name) _____

B. Did you include a picture of the facility (color preferred)? _____

Please provide a narrative description of what qualifies this applicant to receive the Clean Air Award. You can use this form or create your own. Be sure to answer all questions (if the question doesn't apply, put "not applicable") and provide any other details you feel are important. Follow the format below:

1) All of the pertinent facts about the facility: **who, where, what you did, when it was done, why it was done** and **how it was done**; any **historical data** and **square foot of space**.

2) **Be specific** in detailing retrofits to increased efficiency (MERV XX to MERV XX), money savings or life cycle cost improvements, etc.

3) Describe any customer education seminars, programs, or meetings.

4) **Include any customer testimonials** available for publication.

5) **Describe all pictures** submitted with this application. When submitting pictures, try to send as a pdf document vs sending individual pictures.

Refer to the sample Clean Air Award nomination on the NAFA website for a prime example of a submission. www.nafahq.org/nafa-programs/nafa-clean-air-award-program/