

# NAFA 2018 Clean Air Award Recognizing Air Cleaning Excellence

## Official Nomination Form

*Nominations must be received no later than August 1, 2018*



### ENTRY REQUIREMENTS:

1. Complete this Official Nomination Form and return to NAFA along with any documents, pictures, or reports which will assist the NAFA Clean Air Award Committee in evaluating this facility. **DO NOT SUBMIT A CLEAN AIR AWARD NOMINATION WITHOUT SUPPORTING DOCUMENTATION.**
2. On a separate sheet, please provide a narrative description and explain what qualifies the nominee to receive the NAFA Clean Air Award. (500 words or less.)
3. Photos of the facility with the name of the nominated company clearly shown must be submitted. (Digital files must be supplied in JPG or pdf format.)
4. Complete the Point Schedule for the 2018 Clean Air Award on page 2 of this form.

*Nominations shall become the property of NAFA. No photos or submitted documentation will be returned.*

Direct all inquiries concerning the NAFA 2018 Clean Air Award Program to:

## Clean Air Award Guidelines

**PURPOSE** The purpose of the Clean Air Award is to recognize leadership and excellence in air filtration by selected air filter users and to promote the National Air Filtration Association and its member companies.

**AWARD** Clean Air Awards will be presented to the recipient at the NAFA Annual convention. NAFA will assist award recipients in preparing press releases for local newspapers and will send a national press release to industry trade journals.

**ELIGIBILITY** Any facility or company that has demonstrated a concerted effort to provide a clean indoor environment by using proper air filtration products is eligible to be nominated. Nominations will be reviewed by the NAFA Clean Air Award Review Committee for final approval. The committee reserves the right to approve/deny any application based on the criteria set forth in this document.

**CONFIDENTIALITY** All nomination forms submitted will become property of NAFA and not shared or released to any entity without express permission of the submitting company. Information contained in the nomination forms will be used by NAFA for press releases to promote the Clean Air Award Program.

### Contact person submitting the nomination

Name, Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### Contact person at nominated facility

Name, Title \_\_\_\_\_

Name of Facility **Important, please print clearly or type, this is what will be engraved on the award** \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### FEES For each nomination submitted, there is an \$100 nomination fee

#### Payment Information

Check  Visa  MasterCard  American Express  Discover

Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address on Card \_\_\_\_\_



22 N. Carroll Street, Suite 300  
Madison, WI 53703  
(608) 310-7542 Fax: (608) 310.7545  
nafa@nafahq.org

**NAFA 2018 Clean Air Award**  
**Recognizing Air Cleaning Excellence**  
**Page Two**

**DEADLINE** Nominations must be received no later than **August 1, 2018** and mailed/e-mailed to:

NAFA  
 22 N. Carroll Street, Suite 300  
 Madison, WI 53703  
 nafa@nafahq.org

**CRITERIA** Award recipients are chosen through a multi-step review and judging process. NAFA Staff conducts an initial administrative review of all applications to ensure adherence to the entry requirements. Complete entries are then reviewed by the Clean Air Award Committee and judged.

**POINT SCHEDULE FOR 2018 CLEAN AIR AWARD NOMINATION.** In order to be considered for the 2018 Clean Air Award, each nominee must earn a minimum of 52 points using the criteria set forth in this document. In addition to achieving the minimum point requirement, nominations will be judged on their due diligence in providing a clean and healthy environment, use of best practice filtration technology, and the results/benefits must be clearly stated. **Filters must be installed in nominated facilities in order to qualify or apply for the Clean Air Award.**

**PRESENTATION** Award recipients in attendance will be recognized by the National Air Filtration Association at a special award ceremony held in Lake Tahoe, Nevada at the Annual Convention, September 25 – 27. Awards are honorary and do not include monetary recognition.

**QUESTIONS** Contact NAFA Staff at (608) 310-7542 or nafa@nafahq.org.

**CEU's** NAFA Certified Personnel will receive two CEU's towards their recertification should their nomination be accepted.

**CERTIFICATION** I certify that the information provided in this nomination form, and in any attachments hereto, is true and complete. I understand that the National Air Filtration Association will rely on the information I have provided in reaching an award decision. I further understand that if my nomination is accepted and the information provided in this application is found to be false or incomplete, any award made may be revoked.

▶ <b>MERV number of filters. Minimum of MERV 8. One point per MERV number.</b> <i>Include make / model.</i> (e.g.: MERV 8 = 8 points; MERV 16 = 16 points, etc.)	<b>Points (8 - 16)</b> _____
▶ <b>NAFA Certified Technician (NCT) on recipient's staff.</b> <i>Include the name of the NAFA NCT.</i>	<b>Points (10)</b> _____
▶ <b>Yearly filter service</b> contract by a third party NAFA Certified Technician service crew.	<b>Points (10)</b> _____
▶ <b>Gaskets.</b> Installed to prevent air bypass (doors, channels, between filters, etc.). <i>Include picture of installed gaskets.</i>	<b>Points (10)</b> _____
▶ <b>Filter Monitoring Devices,</b> i.e., pressure gauges. Installed and functional. <i>Include picture.</i>	<b>Points (10)</b> _____
▶ <b>Filter change record.</b> Up-to-date showing size, number and frequency for all HVAC units. <i>Include copy of records.</i>	<b>Points (10)</b> _____
▶ <b>System filter upgrade</b> within preceding 12 months by a NAFA Certified Air Filter Specialist (CAFS). <i>Describe upgrade.</i>	<b>Points (10)</b> _____
▶ <b>Gas phase filtration.</b> Installed and changed on a planned periodic basis. <i>List type used.</i>	<b>Points (10)</b> _____
▶ <b>System duct cleaning</b> within last 3 years. <i>Provide documentation.</i>	<b>Points (6)</b> _____
▶ <b>Coil cleaning (6 pts)</b> within last two years, <b>OR the Installation of UV Lights (10 pts)</b> for coil and system cleanliness. <i>Provide documentation, you can only claim a maximum of 10 points for this category.</i>	<b>Coil Cleaning (6)</b> _____ <b>Installation of UV (10)</b> _____
_____ Signature	<b>Total Points</b> (Minimum 52) _____

\_\_\_\_\_ Date