

Action Items – Louisville, KY

TC 2.3 - Gaseous Air Contaminants/Removal Equipment TC Meeting

Tuesday – June 23, 2009

13:00 - 15:30

Galt House – Cochran Meeting Room (3rd Floor)

Action Items

- Committee Chair
 - letter ballot needed on MOT for Ozone Air Cleaners Title, Purpose, and Scope (after review)

- Membership Chair
 - Typo in Roster needs to be fixed (should be voting since 7/01/08)
 - Marilyn Listvan
 - Mark Stuttman
 - Matt Middlebrooks
 - Member chair needs to review all new member statuses
 - Emergency Roster Change Additions – corresponding members
 - Charlene Bayer, Cecily Grzywacz
 - Check whether these requests are for voting or non-voting membership

- Secretary
 - Revision of old minutes - DONE
 - Kathleen's name correction, remove s from Owens - DONE
 - Remove e-mails from minutes that get submitted to Erik Kuiper (BS) – DONE
 - Insert Programs minutes into Committee Minutes from Dean Tompkins - DONE
 - Federico Noris (need business card) - DONE
 - Get full minutes from Karin Foarde for Research - DONE
 - Incorporate into minutes

- Program Chair
 - Program Action Items
 - Chairs of each program should decide which track each Program should go into

- HandBook Chair
 - Handbook – Ch 45 Application - Equations need review (single zone, well mixed for contaminants)
 - Paolo Tronville and Cecily Grzywacz volunteer to review

- Standards Chair

- Send out notice of Possibility to participate in US TAG to ISO. If interested contact Matt Middlebrooks.
- MOT – Ozone Review of Title, Purpose, and Scope for letter ballot approval of MOT
 - Jeff Siegel (composer of 1st Draft)
 - Coauthors David Chognowski - (312)996-8646; davidc@uic.edu
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